

National Leadership Conference

Dates

February 22-25, 2024
Thursday 7:00 PM - 9:00 PM
Friday 9:00 AM - 10:00 PM
Saturday 9:00 AM - 9:00 PM

Location

DoubleTree by Hilton
Denver International Airport
6900 Tower Road, Denver, CO 80249

Registration Fees

\$350.00 (Registration Deadline January 22, 2024) Includes:

- Lunch on Friday, lunch and dinner on Saturday
- Ready-to-use ideas and materials to take back to your chapter and state

Travel Tips

Fly into Denver International Airport, CO. The DoubleTree by Hilton Denver International Airport has a complimentary shuttle to and from the airport. Hotel check-in starts at 3:00 PM and checkout time at noon. Guests arriving before 3:00 PM will be accommodated as rooms become available.

Hotel Information:

DoubleTree by Hilton - DIA room block: \$121/night + tax. **Attendees are responsible for making their own hotel reservations before February 1, 2024.** Attendees may choose to room with other attendees. If you do not know anyone attending the conference and would like a roommate, please select that option on the registration form below. ESA Headquarters will do our best to match roommates. Attendees will be directly responsible for room booking and payment.

Method of Reservations:

Hotel reservations for the event will be made by the individual attendee directly by using the online reservation link listed at the bottom of epsilonsigmaalpha.org/Leadership or by calling the Hotel at 303-574-1300. Attendees should identify themselves by the Group code "Epsilon Sigma Alpha" to receive the group room rate.

For more information about the conference please visit epsilonsigmaalpha.org/Leadership.

Annual Leadership Conference Registration Form

We're so happy you're joining us! Complete one application per attendee and return it with check payment to ESA Headquarters at 2580 E Harmony Road, Suite 301-11, Fort Collins, CO 80528. Prefer to register online? Visit epsilonsigmaalpha.org/Leadership to register and pay with a credit card.

Personal Information:

Name: _____ Member #: _____

Cell Phone: _____ Dietary Restrictions: _____

Emergency Contact:

Name: _____ Relation: _____ Phone: _____

ESA Officer Information (choose the option that best describes your attendance):

I am attending as an incoming state president.

Representing State: _____

I am not attending as an incoming state president.

Highest Office: _____

(i.e. 2023-2024 MARC President)

Room Accommodations (choose one):

I will be rooming alone and making my own hotel reservation.

I will be making my own hotel reservation and rooming with roommates

(name(s)) _____

I would like a roommate. I will reach out to my designated roommate and coordinate room splitting and reservations.

I will be staying at (lodging location) _____ and getting myself to the conference hotel each day.

Payment Information (registration fees non-refundable):

Enclosed is a personal check or money order for \$ _____ made payable to ESA.

*Pay with a credit card via online registration: epsilonsigmaalpha.org/Leadership

ESA Leadership Cancellation Policy

Hotel Rooms:

If you or your roommate are unable to attend the ESA National Leadership Conference for any reason, attendees are responsible for making and paying for their own room reservations, ESA Headquarters is not responsible for covering any portion of your hotel costs should the attendee or attendee's roommate cancel, regardless of whether attendee's roommate was one of their choosing or assigned by Headquarters. Please contact ESA Headquarters immediately upon learning of inability to attend. ESA Headquarters will attempt to help the attendee find a new roommate if possible, though finding a replacement roommate is not guaranteed. If attendee's roommate cancels and ESA Headquarters is unable to find the attendee a new one, the attendee will be responsible for working out payment with their original roommate.

*Note: The hotel requires a 48-hour cancellation notice. If attendee or attendee's roommate cancel within the 48-hour period, attendee will be charged according to the hotel cancellation policy.

Registration Cancellation:

Any attendee who cancels their reservation after the registration deadline (January 22, 2024) will receive a refund minus expenses already paid by ESA Headquarters for that attendee to attend the conference. Refunds will be sent to attendees who cancel after the event. Please notify ESA Headquarters immediately if you are unable to attend.

Questions? Contact Mackeigan Bickel, ESA Headquarters at

communication@epsilonsigmaalpha.org or 970.223.2824 Ext. 4